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Office Memorandum • UNITED STATES GOVERNMENT

TO : Ch/G/RR

DATE: 16 May 1961

FROM : Ch/D/GC/RR

SUBJECT: Correlation of names in text with those on maps within the same report

1. As you indicated in your memo on this same subject, dated 3 May 1961, there were omissions of this type in the recent GM on Western New Guinea. It is my understanding from GG/F and GC/F that several were out and out omissions while several were of a minor nature and would not logically be changed if done a second time. Needless to say, none of importance should have been omitted.

2. In principle, names appearing in a text should be shown on at least one map accompanying the same report. Names, however, are not unique. They are, along with all other data, the substantive items that make up the whole of the map. To the extent possible (and this is determined by the skill of the compiler, the care in editing, the time available, and numerous other like conditions) the compiler is responsible for assuring consistent, accurate, and complete treatment of all data shown on the map. He must, in conjunction with the requester, decide the basic concept of the map and procure from whomever necessary the data required to accomplish the objective. In respect to names, specifically, the problem must be solved by the compiler and the analyst during the compilation of the manuscript map. Whenever this is not accomplished, the fault lies with these two individuals in not having effectively coordinated the name requirements.

3. A new procedure in the map compilation and construction plan is not deemed necessary at this time in order to assure adequate conformance with this principle. Whenever D/GC has failed to provide adequate name coverage it has fallen short of desired perfection, however, the principle is not new and to propose a change in procedure seems unwise. It should also be recognized that with current procedures or with additional check points, name omissions (and all other types of errors) will continue to plague D/GC as long as time and priority pressures exist.

4. No excuse can be offered in respect to the last GM; a long standing principle was simply not adhered to 100%.

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17 MAY 1961

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